



**PIQUA CITY SPECIAL COMMISSION MEETING MINUTES
TUESDAY, JUNE 25, 2024**

CALL TO ORDER

Piqua City Commission met at 5:00 p.m. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street, Piqua, Ohio.

ROLL CALL

Mayor Lee and Commissioners Simmons, DeBrosse, Hohman and Vetter were present

AGENDA ORDER CHANGE

Commissioner DeBrosse made a motion to move Executive Session to the end and Commissioner Hohman seconded the motion.

ANNOUNCEMENT

Commissioner Hohman asked that the Minutes reflected that the meeting was not being recorded due to technical issues.

SPECIAL PIQUA CITY COMMISSION MEETING

NEW BUSINESS

RESOLUTION NO. R-92-24

A resolution awarding a contract to Advanced Excavating & Demolition for the 902 Scott Drive Demolition project

Introduction: Chris Schmiesing explained that this resolution was to demo the Red Roof Inn building that was condemned a year ago. He said it is a public nuisance. On May 29th the City received 10 bids so it was very competitive. The low bid was \$386,157 plus 10% contingency. Advanced Excavating and Demolition has done a number of projects and are very capable and competent. If approved there will be a pre demo meeting July 2 and a projected completion date of September 30th.

Commissioners Comments: Mayor Lee asked if we are able to afford it and Paul Oberdorfer said yes. Commissioner Hohman thought the commission had already preapproved an amount and Paul Oberdorfer acknowledged that they had.

Public Comment: None

Action Taken: A motion was made by Commissioner Hohman to approve resolution R-92-24 and Commissioner Simmons seconded. All were in favor and the motion was carried unanimously.

RESOLUTION NO. R-93-24

A resolution authorizing the City Manager to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required for the Marymont Drive Utility Project

Introduction: Kyle Hinkelman said this resolution would allow for the City Manager to submit an application for an OPWC grant. He said the city staff believes this project would likely receive funding and 500,000 would be covered by OPWC. These funds would be received in 2025.

Commissioners Comments: Commissioner Vetter asked if the work is being done on public and private property and Kyle said the work is only being done within the right of way.

Public Comment: None

Action Taken: A motion was made by Commissioner Hohman to approve resolution R-93-24 and Commissioner DeBrosse seconded. All were in favor and the motion was carried unanimously.

OLD BUSINESS

ORDINANCE NO. O-10-24

An ordinance to make appropriations for the City of Piqua, Ohio, for the Year 2024

Introduction: Jerry O'Brien pointed out that this is the 2nd reading of this Ordinance. The funds are to purchase a software budgeting program and he requested that the 3rd reading be waived.

Commissioners Comments: Commissioner Hohman said he was not hesitant about the software and thought Mr. O'Brien did a good job on the analysis. He was previously hesitant about the procedure.

Mayor Lee asked if it was under the threshold of what was required to bring before the commission and Jerry O'Brien said at first, he thought it was but when you take into consideration the 3 ½ year contract it is over the \$75,000 threshold.

Commissioner Hohman said had the amount been under you wouldn't have had to bring the ordinance, but we still would have had to authorize the City Manager to enter into the contract.

Paul Oberdorfer said even if it is under the threshold, he likes to bring software to the commission, so they know what we're using and the citizens.

Public Comment: Kim Heisler said she feels like if it had been pushed through at the last meeting then mistakes would not have been caught.

Adam Seas wanted to acknowledge the long hours that Jerry O'Brien works because when Adam is here late for meetings, he often sees Jerry in the building. He feels it is necessary to use software specialized in an area of need. He asked if we looked at any others. Jerry O'Brien replied that he has used this one before and is familiar with it, but he ultimately chose it because it is part of the cooperative and has already been bid out. Jerry said many municipalities use it like Hilliard and Bellbrook. Adam said he appreciates the commission doing their due diligence, but he also researched it and wonders why we have waited so long to get it.

Paul Oberdorfer said Clear gov is way more intuitive and has better forecasting than Open Gov.

Action Taken: A motion was made by Commissioner Hohman to waive the 3-reading rule for O-10-24 and it was seconded by Commissioner DeBrosse. All were in favor and the motion was carried unanimously.

Commissioner Hohman made a motion to approve ordinance O-10-24 and Mayor Lee seconded. All were in favor and the motion was carried unanimously.

RESOLUTION NO. R-90-24

A resolution authorizing the City Manager to sign a contract with the company Cleargov for a Budgeting Software Program

Introduction: Jerry O'Brien said that the conversation that took place during the Ordinance to move the money included the software being approved in this resolution.

Commissioners Comments: Commissioner DeBrosse thanked Jerry O'Brien and Paul Oberdorfer for walking him through the software prior to the meeting. He said that one of the things not mentioned was Paul Oberdorfer's desire to get us more streamlined. To show not where we are but where we're going. Commissioner DeBrosse said he got confirmation from a department head that everyone is on board.

Commissioner Hohman said the vision is not just for a 3-year forecast but what we want to do long term and what it will cost. He acknowledged the work that Jerry O'Brien has done and said he thinks this is a perfect alignment with the plan.

Paul Simmons said he did a review of the software and although he writes software, he thinks we should buy Cleargov.

Public Comment: Kim Heisler said that she is not opposed to the software but questioned the commission on some of the details. The commission stated that there were some errors that were caught, and they have the corrected copy in front of them. Paul Oberdorfer said the error was on him. Commissioner Hohman said there are checks and balances in place. Paul Oberdorfer said we are moving to a new module in Civic Plus for agenda prep and minutes.

Kim Heisler asked if Cleargov has a search option where she can go out and do her own checks and balances. Jerry O'Brien said it is a budgeting software where department heads can put notes in there. Commissioner Hohman asked if it has the ability to do a query. Paul Oberdorfer said it is not built to do a search, but you can drill down to the line item. Commissioner Hohman said Excel isn't really searchable either.

Action Taken: A motion was made by Commissioner Hohman to untable R-90-24 and the motion was seconded by Commissioner DeBrosse. All were in favor and the motion was carried unanimously.

Commissioner Hohman made a motion to approve resolution R-90-24 Commissioner Vetter seconded the motion to approve R-90-24. All were in favor and the motion was carried unanimously.

ADJOURN TO EXECUTIVE SESSION at 5:45 pm

To consider confidential information related to economic development as further defined by Ohio Revised Code Section 121.22(G)(8) or as amended

A motion was made by Commissioner Hohman to adjourn to Executive Session and Commissioner Vetter seconded the motion.

ROLL CALL

Mayor Lee and Commissioners Simmons, DeBrosse, Hohman and Vetter were present

ADJOURNMENT



KRIS LEE, MAYOR

Passed: 7/16/2024

Attest: Diana Tamplin

COMMISSION CLERK